



DEPARTMENT OF CURRICULUM & INSTRUCTION

Urban Teacher Education Program (UTEP)

B.S. in Elementary Education

B.S. in ELEMENTARY EDUCATION – SUPPLEMENTAL APPLICATION CHECKLIST

Candidates should submit the supplemental application after meeting the requirements below. In order to be granted full admission into the Elementary Education Program, candidates must:

- ☐ declare Elementary Education as a major,
- ☐ complete the Orientation & Pre-Professional Seminar Course or equivalent competency,
- ☐ provide proof of passing Praxis Core Score in Reading, Writing and Mathematics (or equivalents) as required by the Office of the State Superintendent (OSSE) in the District of Columbia*,
- ☐ attach a current unofficial transcript to this application,
- ☐ have a cumulative grade point average of 2.5 or above,
- ☐ have a cumulative grade point average of 2.5 or above in the major,
- ☐ have at least a “C” or above in all education courses, and
- ☐ submit a completed application (including Personal Statement and Test Scores) to the Office of Teacher Education by April 1st for Fall admission and October 1st for Spring admission.

Before being admitted to the Elementary Education Program, candidates must acknowledge that:

- ☐ an interview is required for admission (usually completed during the first day of the Reading Period),
- ☐ a second interview is required before beginning the internship (usually completed during the first day of the Reading Period),
- ☐ an unpaid full-time teaching internship (i.e. student teaching) is required [typically completed during the final year], and
- ☐ passing marks on OSSE test requirements for teacher certification, such as Praxis II (Content) and Principles of Learning and Teaching, are required for internship course completion and graduation clearance.

*Students who will graduate by Spring 2017 can submit Praxis I scores or appropriate substitutes such as ACT/SAT. All other students must submit passing Praxis Core scores.



B.S. in ELEMENTARY EDUCATION – SUPPLEMENTAL PROGRAM APPLICATION

(Double-click on gray boxes to complete fields)

Applicant Information

Applicant Name: _____ **Current Semester:** **Year:**
Fall ☐ Spring ☐

Last, First, M.I.

Date

Student ID:@ _____ **Phone:** _____ **Email Address:** _____

Address: _____
Street Address (Including Apt./Suite) *City, State, Zip Code*

Degree: Choose an item **Major: Choose a Major**

Cumulative GPA: _____ **Education GPA:** _____ **Number of Education Credits Completed:** _____

Praxis I Scores: Reading **Mathematics** **Writing**
☐ Check Here if Exempt from Reading & Mathematics **SAT Verbal & Math:** **ACT Composite**
or
Praxis Core Scores: Reading **Mathematics** **Writing**

Anticipated Graduation Semester Choose an item Year

List Education Courses Completed or In Progress

Course Abbreviation & Number	Course Title	Grade (IP if in progress)

I read and understand the scheme, admission requirements, and matriculation policies associated with the B.S. in Elementary Education degree program.

Student Signature **Date:** _____

Admission Decision – Office Use Only

Admitted _____ Not Admitted _____ **Date:** _____

Authorized Signature

Reason for Denial _____



Personal Statement Guidelines – B.S. in Elementary Education

- The personal statement should reflect the reasons for choosing teaching as a profession. It should describe personal experiences as well as qualifications and skills that would contribute to the potential for success as a teacher.
- The personal statement should be one typed page; careful attention should be given to professional writing standards.
- The personal statement should be well organized and presented in a logical sequence.
- A minimum score of 80 points is needed to fulfill the essay requirement. Scoring criteria are listed below.

Quality of Content	20
Organization and Development	30
Style (Clarity and Word Usage)	10
Grammar and Mechanics	40
TOTAL POINTS	100