



School of Education



DEPARTMENT OF CURRICULUM & INSTRUCTION

Secondary Education Minor Program

Description: The Secondary Education Minor features a dynamic urban education model that is grounded in cutting edge empirical research and best practices for addressing the educational needs of underserved children and youth, especially African American and other children of color in urban and other diverse settings. The theoretical framework that undergirds the model is a dynamic blend of developmental perspectives that focus on critical issues such as cultural competency, identity development, contextual learning, asset-based instruction, motivation, self-advocacy, and other key factors associated with high-achieving youth. The theoretical framework reflects common research and practice perspectives, including engaging parents, families, and other key community stakeholders, with a vigorous intent to eradicate vestiges of racism and other debilitating factors. Moreover, the Secondary Education Minor capitalizes on steadily growing evidence of strategies that effectively foster high educational achievement among African American, Latino/a, and other underrepresented students, leading to teacher certification in grades **7-12**.

Students enrolled in the following majors are eligible to complete the certification sequence: **English, French, History, Mathematics, Physics, Political Science, Spanish, and Theatre Arts. Music Education** students also complete this sequence.



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SECONDARY EDUCATION MINOR APPLICATION PACKET

Please complete using Microsoft Word to ensure compatibility. Handwritten applications will not be accepted. Review the following checklist and indicate your agreement to the following steps by placing an "X" next to each item. In order to be granted admission into the Secondary Education Minor, candidates must:

- declare Secondary Education as an intended minor in their major Department (not required for Music Education),
- provide proof of passing Praxis Core Academic Skills for Educators in Reading, Writing and Mathematics as required by the Office of the State Superintendent (OSSE) in the District of Columbia,
- attach a current unofficial transcript to this application,
- have a cumulative grade point average of 2.5 or above,
- have a cumulative grade point average of 2.5 or above in the major,
- have a grade point average of 2.5 or above in education courses (minimum 3 credits),
- have at least a "C" or above in all education courses, and
- submit a completed application (including Personal Statement and Test Scores) to the Office of Teacher Education by April 1st for Fall admission and October 1st for Spring admission.

Before being admitted to the Secondary Education Program, candidates must acknowledge that:

- an interview is required for admission (usually completed during the first day of the Reading Period),
- a second interview is required before completing the internship (usually completed during the first day of the Reading Period),
- an unpaid full-time teaching internship is required (typically completed during the final semester), and
- OSSE testing requirements for your major, such as Praxis II (Content) and Principles of Learning and Teaching are required for graduation clearance.



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SECONDARY EDUCATION MINOR APPLICATION

(Double-click on gray boxes to complete fields)

Applicant Information

Applicant Name: Current Semester: Year: Fall Spring

Last, First, M.I. Date

Student ID:@ Phone: Email Address:

Address: Street Address (Including Apt./Suite) City, State, Zip Code

Degree: Choose an item Major: Choose a Major Current Overall GPA:

Current Major GPA: Current Education GPA: Number of Education Credits Completed

Praxis Core Scores: Reading Mathematics Writing SAT Verbal & Math: ACT Composite

Anticipated Graduation Semester Choose an item Year

List Education Courses Completed or In Progress

Table with 3 columns: Course Abbreviation & Number, Course Title, Grade (IP if in progress)

I have received information detailing the Secondary Education Minor Program. I have read and understood the scheme, admission, and matriculation policies.

Student Signature Date:

Admission Decision – Office Use Only

Admitted Not Admitted Date:

Authorized Signature

Reason for Denial



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Personal Statement Guidelines – Secondary Education Minor

- The personal statement should reflect the reasons for choosing teaching as a profession. It should describe personal experiences as well as qualifications and skills that would contribute to the potential for success as a teacher.
- The personal statement should be one typed page; careful attention should be given to professional writing standards.
- The personal statement should be well organized and presented in a logical sequence.
- A minimum score of 80 points is needed to fulfill the essay requirement. Scoring criteria are listed below.

Quality of Content	20
Organization and Development	30
Style (Clarity and Word Usage)	10
Grammar and Mechanics	40
TOTAL POINTS	100



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Major Department Recommendation Form - Secondary Education Minor Program

To be completed by Applicant		
Last Name	First Name	Middle Name
Student ID# @	Major	

To be completed by Major Department

Name _____ Title _____

Department _____

Please provide your candid opinion of the candidate's intellectual and personal capabilities in accordance with the rating scale below:

5-Superior	4-Above Average	3-Average	2-Below Average	1-Poor	0-No basis for evaluation
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Candidate Traits	5	4	3	2	1	0
1. Personal Integrity						
2. Emotional Stability						
3. Ability to work with others						
Peers						
Administrators						
4. Promise of Professional Growth						
5. Communication Skills						
Oral						
Written						
6. Rapport with adults						
7. Perseverance toward goal attainment						
8. Acceptance and application of constructive criticism						
9. Viable interest in teaching						
10. Promptness, reliability and overall professionalism						

Signature _____ Date: _____



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Secondary Education Minor

Plan of Study

24 credits + 7 Self-paced Professional Development Modules (PDM)

Name: _____

Major: _____

Howard University Email Address: _____

Completed Before the End of Sophomore Year		
Requirement	Semester Offered	Grade/Mark
EDUC 210 - Foundations & Urban Education (3)	Fall Only	
Professionalism (PDM)	Online (available via Blackboard Community)	
Instructional and Assistive Technology (PDM)	Online (available via Blackboard Community)	
Completed Before the End of Junior Year		
Requirement	Semester Offered	Grade/Mark
<u>EDUC 311</u> Special Education & Classroom Management (3)	Fall Only	
<u>EDUC 212</u> Educational Psychology: Learning and African American Learners (3)	Spring	
Writing Workshop (PDM)	Online (available via Blackboard Community)	
Assessment (PDM)	Online (available via Blackboard Community)	
Teachers of English to Speakers of Other Languages (TESOL) (PDM)	Online (available via Blackboard Community)	
Curriculum Theory (PDM)	Online (available via Blackboard Community)	
Completed During Senior Year		
<u>EDUC 410</u> Pedagogy & Content Literacy (3)	Fall	
<u>EDUC 430</u> Methods and Instructional Technology (3)	Spring	
<u>EDUC 450</u> Internship & Classroom Management (9)	Spring	
Engaging Families, Communities, and School Personnel (PDM)	Online (available via Blackboard Community)	

Required Test	CORE – Reading	CORE – Writing	CORE – Mathematics	Praxis II – Content Knowledge	Praxis-II Principles of Learning and Teaching (7-12)
Earned Score					

Student Signature _____ Date _____

Advisor Signature _____ Date _____